Village of Indian Head Park 201 Acacia Drive Indian Head Park, IL 60525

MEETING MINUTES BOARD OF TRUSTEES

"Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to: a general description of all matters proposed, discussed, or decided, and a record of votes taken."

Thursday, March 11, 2010

7:30 P.M.

★ CALL TO ORDER - MAYOR RICHARD ANDREWS

The regular scheduled meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, March 11, 2010 at the Municipal Facility, 201 Acacia Drive, and was called to order at 7:30 p.m. by Mayor Richard Andrews. Village Clerk Joe Consolo called the roll as follows:

★ ROLL CALL: JOSEPH V. CONSOLO, VILLAGE CLERK

PRESENT (AND CONSTITUTING A QUORUM):

Mayor Richard Andrews

Trustee Debbie Anselmo

Trustee Brian T. Bailey

Trustee Anne Bermier

Trustee Carol Coleman

Trustee Norman L. Schnaufer

Trustee Matthew P. Walsh II

ALSO PRESENT:

Frank Alonzo, Chief of Police/Administration Steve Busa, Treasurer

Joseph V. Consolo, Village Clerk

Richard Ramello, Counsel, Storino, Ramello & Durkin

Edward Santen, Water/Public Works Superintendent

★ PLEDGE OF ALLEGIANCE TO TE FLAG

Mayor Richard Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: "I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all".

★ MAYOR'S REPORT

Mayor Andrews announced that the Village of Indian Head Park was awarded a \$165,000 grant by the Township of Lyons Board. This grant represents the Village's share of the Township of Lyons Park Bond referendum that was previously approved by the voters in a prior election when the park bond referendum question was placed on the ballot. He noted that three proposals and a presentation for various park improvements projects in Indian Head Park were submitted to the Township for consideration. Mayor Andrews stated that the project proposal improvement projects included Blackhawk Park, the Indian Head Park Heritage Center and Arrowhead Memorial Pointe at the corner of Plainfield and Wolf Road. He further stated that the grant funds from the Township of Lyons will be used for improvements at Blackhawk Park and the funds are from tax dollars that residents have already spent.

Mayor Andrews reported that the U.S. Census Bureau will be sending questionnaires to residents of the community next week. He asked that all associations in Indian Head Park communicate to the residents of those housing areas the importance of completing the questionnaire and returning the form to the U.S. Census Bureau. Mayor Andrews mentioned that April 1, 2010 is National Census Day. Mayor Andrews stated the Governor is proposing to reduce the local government distribution share of the income tax from 10 percent (10%) to seven percent (7%). He noted that the Governor hopes to balance the State's budget deficit problem by reducing the state shared revenue to local municipalities. Mayor Andrews stated that he has composed a letter to Illinois representatives asking them to oppose such a reduction in the state shared revenues that come back to the Village of Indian Head Park. Mayor Andrews further stated that even if the Village could raise taxes and if residents supported that to help balance a budget at the local level, a question could not even be placed on the ballot until a certain period of time before an election. He noted that even if a tax issue question was placed on the ballot and approved by voters, there would be a delay in receiving those funds. Mayor Andrews stated that in the meantime local governments have a shortfall of funds and a reduction to local municipalities will help the state balance their budget but will have a greater impact at the local government level.

Mayor Andrews noted that the Illinois Municipal League every year calculates the proportionate share per capita based on population statistics. He noted that based on approximately 3,600 residents in Indian Head Park, the Village of Indian Head Park would lose about \$82,800 in revenue if the State of Illinois reduces the state shared revenue from ten percent to seven percent.

If the Village received the current amount of \$77.00 per capita based on a population of 3,600 the Village would receive about \$277,200 in revenue.

Mayor Andrews stated it is important that every person residing in Indian Head Park is counted in the 2010 official census since revenues from the state are based on population statistics. Mayor Andrews urged all residents to complete the census questionnaires and to mail the forms back. He noted that if there are residents that did not receive a U.S. Census questionnaire, please contact the Village Offices to inquire about receiving a form.

Mayor Andrews noted that the Village of Hinsdale Board of Trustees have voted to join Southwest Central Dispatch for their fire department dispatch services.

Mayor Andrews entertained a motion to oppose any reduction to the Illinois distributive share of income tax to the local level as proposed by Governor Quinn. Trustee Schnaufer moved, seconded by Trustee Bermier, to approve a motion to oppose any reduction in state shared revenue to the local level as proposed by Governor Quinn. Carried by unanimous voice vote (6/0/0).

★ APPROVAL OF BOARD MEETING MINUTES

Minutes of the Regular Board Meeting - February 11, 2010

After review of Board meeting minutes, Trustee Coleman moved, seconded by Trustee Bailey to approve the February 11, 2010 regular Board meeting minutes, as presented. Carried by unanimous voice vote (6/0/0).

★ FINANCIAL REPORTS - TREASURER STEVE BUSA

Approval of Financial Report for the month ending February 28, 2010

Treasurer Busa presented the financial report for the month ending February 28, 2010. For the month of February, he noted: (1) total revenues were \$216,769.92; (2) expenditures were \$171,718.70 and; (3) total fund balances in all accounts at the end of February were \$415,554.83.

Trustee Schnaufer moved, seconded by Trustee Anselmo, to approve the financial report for the month ending February 28, 2010 as presented by Treasurer Busa. Carried by unanimous roll call vote (6/0/0).

Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh

Nays: None Absent: None

PRESENTATION BY REPRESENTATIVES OF SAFE SPEED REGARDING TRAFFIC LIGHT ENFORCEMENT

Mayor Andrews welcomed Raquel Realmo and Chris Lai from the firm of Safe Speed who are in attendance this evening to provide a presentation to the Village Board.

Chris Lai, the IT Director from Safe Speed discussed the details of the traffic enforcement program provided by Safe Speed and pointed out the following: (1) two videos were reviewed showing various traffic violations where vehicles failed to stop at red lights; (2) Safe Speed is a locally based company who has developed a software solution to be able to provide camera enforcement to local municipalities; (3) the program is designed to provide safety to the public and revenues based on fines collected from violations; (4) the program is structured to provide current camera technology and to provide a financial advantage to the local municipality; (5) Safe Speed is the only company that is fee based with a flat fee structure and the program is not based on volume of tickets; (6) a flat fee of \$100.00 is charged per month whether one vehicles goes through the camera enforcement area or whether one thousand cars pass through that area; (7) competitors charge for each vehicle that goes through the camera enforcement areas where there is a violation; (8) there are several tiers of service and if that service is performed the flat fee per month applies; (9) a processing fee of \$40.00 is also charged per violation citation that is issued by the local municipality; (10) unlimited training of staff is provided at no cost so that the program is successful; (11) a public relations person from Safe Speed would help to launch the program; (12) a lock box service with a toll free number would be provided for the collection of citations at no cost to the Village; (13) the basic fees for the Safe Speed Program is \$500.00 per month plus a \$40.00 processing fee per ticket; (14) a thirty (30) day archive live stream video is stored to review the red light violation on-line for citations that are issued; (15) the cameras also record other types of traffic situations such as cars that cross the light on yellow, illegal turns or accidents that may occur; (16) there is no equipment installation fee but a monthly fee of \$100.00 per camera.

Mr. Lai stated that the Safe Speed System has been around for over twenty years through Asia and the UK and recently introduced throughout the United States in 2005 in Los Angeles, New York and Chicago. He noted that in 2006 local legislation was passed in Illinois allowing municipalities to implement red light enforcement and the program does work. Mr. Lai noted: (1) Safe Speed uses wireless electromagnetic technology detectors, which is the preferred method by I.D.O.T. instead of digging out concrete in the roadway to install sensors; (2) cameras can be monitored remotely; (3) the software was designed and developed by Safe Speed so if a change to the program is needed, updates can be completed; (4) there are two sensors and the speed of the vehicle can be determined to document if the vehicle reached the sensor on the red and a citation would be issued at the local level after it is reviewed by the Police Department. Safe Speed would print the citation notice and mail it out; (5) some municipalities allow people to review their citation on-line at their facility if a person does not have Internet access and they wish to review the video showing the violation; (6) every thirty (30) days all accounts are reconciled and an adjudication process with a hearing officer is established for requested court dates and; (7) a police officer can log in to the software program to review various videos of violations.

Trustee Coleman inquired if an accident is captured on the camera enforcement video is that incident discoverable under the Freedom of Information Act to be provided by the local municipality to a third party. Chris Lai stated that he was not aware if the enforcement video would need to be provided under those circumstances.

Chris Lai stated that a traffic study is conducted to determine the best location of a major intersection for the placement of enforcement cameras. He noted that the Illinois Department of Transportation has a lengthy process of six to nine months before they approve a permit for the placement of cameras in any location. Mr. Lai stated that I.D.O.T. requests that justification for placement of a camera in a location is provided in the permit application process. The traffic study includes a review of motor vehicle traffic volume as well as reviewing three years of accident data in that area.

Chief Alonzo stated that the State is looking into limiting fines to \$50.00 instead of \$100.00. He asked if the Board enters into an agreement with Safe Speed with a \$40.00 processing fee and the State reduces the fine amount, Indian Head Park would only receive \$10.00 per citation. Chief Alonzo stated that there would be more costs to the Village to implement an adjudication program than the \$10.00 per citation that would be collected if the State reduces the fine amounts to \$50.00 with a \$40.00 processing fee to Safe Speed. Chris Lai stated that the overall fee structure is not designed so that the municipality receives less of the fees collected than Safe Speed. Chris Lai stated that a traffic light at an intersection would also need to be updated at a cost of about \$12,000 up to \$20,000 and there are possibly some grant funds available to cover those costs. He noted that the cost to upgrade the lights can be amortized out over a twelve month period and Safe Speed does not absorb the costs to upgrade lights.

Mayor Andrews inquired what type of equipment is provided to the Village for the adjudication process. Chris Lai stated that a laptop computer with software and a bar code scanner can be provided to the Village. Trustee Coleman asked if there are costs for the hardware to be provided for the adjudication process. Chris Lai responded, no.

Chris Lai thanked the Board for allowing Safe Speed to make a presentation this evening. He noted that if the Village Board decides to proceed with the program, an ordinance would need to be approved to participate in the program. He added that if an ordinance is approved in April, the program could possibly be implemented six to nine months after that date if the program is approved by the Illinois Department of Transportation.

Mayor Andrews asked if the wireless sensors are affected by snow or ice conditions and if that would affect the function of the cameras. Chris Lai stated that the cameras have a battery life of ten years and the magnetic sensor devices are not affected by weather conditions. He noted that if there is a power outage that affects the cameras, the individuals reviewing the data would be able to determine if there is a problem.

Mayor Andrews asked if the Board decides to proceed to participate in the program and the traffic study comes back that it is not warranted to place a camera in that area, what happens at that point. Chris Lai stated that Safe Speed only wants to put a camera where there is a need for it and if the data compiled justifies a need for a camera in that area, an application for a permit would be submitted to I.D.O.T. He noted that no equipment or light upgrades are installed until approval is given by I.D.O.T. Mayor Andrews stated that Chief Alonzo pointed out that if the State reduces the fine amount that municipalities impose, the revenue collected would not be enough to cover expenses to implement the program including costs to upgrade cameras. He asked if Safe Speed has added a clause in any of their contracts to address the issue of costs that would affect expenses to the Village. Chris Lai stated that he is not specifically aware of the particulars of some of the agreement terms.

Al Krisciunas asked how many communities with a 5,000 population are using Safe Speed. Chris Lai stated that population is not a factor in determining whether the Safe Speed program will work in a community. He added that Safe Speed has a staff of about twenty-five employees who review and monitor camera enforcement and Safe Speed service is provided to about six communities with several other communities who are reviewing contracts with Safe Speed.

QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE BY INDIAN HEAD PARK RESIDENTS ONLY

Al Krisciunas, of Briarwood, addressed the Board with the following concerns: (1) excavation of the well area at the south entrance of Acacia Drive has taken place. He noted that the surrounding ground area needs to be restored when the work is completed in this area; (2) during the snow plowing season curb and grass areas were disturbed or damaged. He suggested placing stakes in various locations to alert drivers of areas that pose a problem similar to Wilshire Green common areas; (3) he emphasized the need to remind residents of the ordinance with regard to picking up waste after their animals.

EXECUTIVE SESSION

Trustee Coleman moved, seconded by Trustee Walsh, to adjourn to Executive Session pursuant to Section 2 (c) (21) of the Open Meetings Act to review closed session meeting minutes as required by section 2.06 of the Open Meetings Act.

ADJOURNMENT

There being no further business to discuss, Trustee Bailey moved, seconded by Trustee Anselmo, to adjourn the regular Board meeting at 9:05 p.m. Carried by unanimous voice vote (6/0/0).

Respectfully Submitted, Kathy Leach, Deputy Clerk/Recording Secretary